

Minutes of Bourton on the Hill Parish Council

For the meeting of Bourton on the Hill Parish Council held on March 27th 2017 at 6.35pm in the Old School Hall.

In attendance: Cllr Andy Vigrass (Chairman), Cllr Tom Martin, Cllr Louise Davis, Cllr Peter Herbert, County Councillor Lynden Stowe and District Councillor Alison Coggins with the Clerk Alexia Monroe. Members of the public: 0.

1. Welcome and Apologies for absence: Apologies were accepted by Cllr Jacquie Job, Cllr Mark Norton and Cllr Liz Bowden.

2. Declaration of Councillors interests: None

3. Minutes of the Parish Council meeting of 30th January 2017: The minutes having been circulated were signed by the chairman. Proposed by Cllr Davis and seconded by Cllr Herbert.

4. Matters arising from the previous minutes:

4.1 The new 'no parking' signs have been cemented into the verge outside Pilgrim Cottage and the entrance to Keytes Lane, as agreed in 8.2 in the December 2016 minutes.

4.2 Broadband: Cllr Stowe reported that Fastershire's latest news is a that they aim to upgrade all households in Gloucestershire to high speed broadband by the end of 2018. There is also a feedback form for parishioners at www.broadband-feedback.com.

4.3 Middle bus shelter lights. The Clerk has asked an electrician to repair the lights.

4.4 The car washing business at Quarry Garage has closed but there are still issues with rain water and drainage at the entrance. Mr Bala has asked the PC to contact Highways re the pooling of water at the entrance to the forecourt.

5. County Council report: County Council elections will be held on May 4th. Cllr Stowe will send the clerk the paperwork to apply for a youth grant to buy a table tennis table for the Old School Hall.

6. District Council Report: District Council tax has been reduced. There is free car parking after 3pm in Station Road carpark in Moreton. There is also a grant available of £500 towards a new defibrillator and a £750 grant towards the end of First World War for celebrations or the renovation of the war memorial – the Parish Council needs to make recommendations.

7. Finance:

7.1 Finance report by the RFO. (£18 has been received and banked for the allotment rent).

7.2 Decision to approve the appointment Dr Cathy Burgess as independent internal auditor. Proposed by Cllr Herbert and seconded by Cllr Davis.

7.3 The following expenses agreed in December with a maximum cost of £250.00 (Highways 8.1) for the two new 'no parking' signs have been incurred Ray Mayo for labour and supplies to fix the second sign £30.00 (cheque no.000044).

7.4 Cheques signed: Alexia Monroe Clerk's salary (cheque no.000046), The Batsford Estate, annual rent for the allotments £6 (cheque no.000047). GAPTC annual subscription £80.59 (cheque no.000048); A direct debit form will be signed for annual fee of £35.00 to the Information Commissioner (Data Protection). Proposed by Cllr Vigrass and seconded by Cllr Herbert.

8. The Millennium Wood: nothing to report.

9. Highways:

Following a meeting with County Councillor Vernon Smith (lead councillor for Highways), Councillor Lynden Stowe has asked parishes to prepare a 'wish list' of large schemes as there is £9m for forthcoming for projects. Priority list to be submitted: 1. Vehicle activated sign (VAS) by Bourton House for traffic coming up the hill. 2. A proper pavement from the pub to the Longborough turn to the garage including clearing the land slippage, 3. Bus shelter lights so there is power to run a defibrillator. 4. Pavement to Moreton to be finished. 5 resurfacing on back lane and Keytes Lane, with H white lines at the junctions of the A44 /Rectory Lane.

10. Data Protection and Freedom of Information Act:

The parish council needs to be registered with the Information Commissioner and compliant with the Freedom of Information Act. The ICO has produced a "*Model Publication Scheme*" that must be adopted by the parish council. This includes seven commitments and identifies seven broad classes of information that should be provided. This has been circulated by the Clerk. Proposed by Cllr Herbert and seconded by Cllr Davis.

11. Planning:

11.1 *17/00645/FUL*: The Chase, Bourton on the Hill, GL56 9AL Full application for extension and alteration to ancillary accommodation/garage.

11.2 *17/00842*: at Land Adjacent Fosse Lodge Stratford Road Moreton-In-Marsh Gloucestershire GL56 9NQ. Full application for redevelopment of former scrapyard for residential development.

12. Correspondence Received: The Clerk has circulated emails and correspondence.

13. Urgent Matters to Report:

There are two and a half vacant allotments.

14. Meetings for 2017: May 15th (the Parish Council Annual Meeting at 6pm and the Annual Meeting of the Parish at 7.30pm), July 24th, September 25th and December 11th.

The meeting closed at 8:15pm