

Bourton on the Hill Parish Council

Chairman's notes for the Parish Council meeting to be held on Monday December 11th 2017 at 6.30pm in The Old School Hall.

Present: Cllr Andy Vigrass (chairman), Cllr Liz Bowden, Cllr Mark Norton, Cllr Tom Martin.

Members of the public: Anne Martin

- 1 Cllr Andy Vigrass to welcome councillors and accept apologies for absence from the Clerk Alexia Monroe, Cllr Peter Herbert, Cllr Louise Davis & District Councillor Alison Coggins.
- 2 Declaration of Councillors interests: - Cllr Vigrass to declare an interest in item 9, *17/03121/LBC* and *17/03120/FUL*.
- 3 Minutes of the Parish Council meeting held on 25th September 2017 to be agreed and signed. Proposed by Cllr Vigrass and seconded by Cllr Norton.
- 4 Matters arising:
 - 4.1 Broadband update: Gigaclear and Fastershire have started to install the super fast broadband in the village.
- 5 Finance:
 - 5.1 To approve the budget 2018/2019 and increase the precept by £200. (Only exceptional expenditure is the purchase of a new bench and that will be covered by the funds from the now-closed Millennium Wood account). Proposed by Cllr Norton and seconded by Cllr Vigrass.
 - 5.2 Cheques to sign: Alexia Monroe, Clerk's salary (cheque no.000065); Mark Penfold for mowing verges £225.00 (cheque no.000066); Blockley Parish Council £300.00 (cheque 000064) the GCC grant for the table tennis table no long wanted by the Old School & passed to BPC for their youth club. Grant Thornton UK LLP £30.00 for external audit (cheque 000063). Proposed by Cllr Norton and seconded by Cllr Martin.
 - 5.3 To approve the appointment of Mrs Jennifer Walsh as independent internal auditor for 2018/2019. She is RFO to Blockley PC and Clerk/RFO to Longborough PC. Proposed by Cllr Bowden and seconded by Cllr Martin.
 - 5.4 Discussed 100% grant application for a new parish council computer from the GCC Transparency Fund. Cllrs but requested more details of the size of the grant and what choice of computer.
 - 5.5 To discuss and agree WW1 grant from Cotswold District Council – wild flower verge. (£100 grant already received, we could apply for an extra £250). Agreed to apply for the additional funding for wildflowers and to supplement the current wildflower bed with snowdrops which Cllr Bowden will organise.
 - 5.6 The Clerk has still not had confirmation about the money for the portaloo from Quarry Garage as we are waiting for the next bank statement.
- 6 The Millennium Wood: An owl box will be purchased and passed to Val and Dave Walsh.
- 7 Highways:

- 7.1 Bob Skillern has agreed to have 'H' lines painted on the junctions Back Lane/A44 and to refresh the other speed signs through the village.
- 7.2 Proposal to ask for a sign further down the A44 to warn motorists of the arboretum entrance was discussed and rejected.
- 7.3 Longborough Parish Council have requested volunteers to help kick start the Community Speed Watch programme. The Clerk to contact existing volunteers.
- 7.4 Agreed to write in support of the campaign for a cycle path along the Fosseyway.
- 7.5 Concerns about parking in Rectory Lane were discussed.
- 8 Planning: 17/03203/TCONR Works to trees in conservation areas for Cut back overhanging branches on various Yew trees along the boundary at Bourton House Bourton-On-The-Hill GL56 9AE *permitted*; 17/03121/LBC and 17/03120/FUL Listed building consent and full application for alteration and conversion of existing barn to form ancillary at The Croft, Bourton on the Hill, *still to be decided*. 17/04079/LBC repair of damaged gable and chimney and replacement of front window, Star Cottage, *permitted*. 17/04252/TCONR tree works at Church House, Rectory Lane, GL56 9AF, *no objection*. There are no new planning applications which need parish councillors' consideration.
- 9 Correspondence received: none
- 10 Urgent matters to report:
The hedge outside Dashwood House was discussed and it was decided to write to the owner asking them to trim back the hedge.
- 11 Dates agreed for the next year: February 26th, April 9th, May 21st (Annual Meeting of the Parish and Parish Council Annual Meeting), July 9th, August 20th and December 10th.

Meeting closed at 7:15pm