

# Bourton on the Hill Parish Council

Minutes for the Parish Council meeting held on Monday February 26<sup>th</sup> 2018 at 6.35pm in The Old School Hall.

Present: Cllr Andy Vigrass (chairman), Cllr Liz Bowden, Cllr Peter Herbert, Cllr Louise Davis and Cllr Tom Martin. District Councillor Alison Coggins and the Clerk Alexia Monroe.

Members of the public: 0

- 1 Cllr Andy Vigrass welcomed councillors and accepted apologies from Cllr Mark Norton.
- 2 Declaration of Councillors interests: - Cllr Vigrass declared an interest in item 9, 17/03121/LBC and 17/03120/FUL.
- 3 Minutes of the Parish Council meeting held on 11<sup>th</sup> December 2017 were agreed and signed by the chairman. Proposed by Cllr Vigrass and seconded by Cllr Bowden.
- 4 *There were no members of the public present.*
- 5 Decision to approve the co-option of Angela Hay as a new councillor. Proposed by Cllr Vigrass and seconded by Cllr Herbert.
- 6 Matters arising:
  - 6.1 The owl box has been handed over to Val Holmes and Dave Walsh.
  - 6.2 A letter has been sent to the owner of Dashwood House to ask to cut back the hedge. The Clerk to contact Highways as the pavement is now too narrow.
  - 6.3 The Clerk has written in support of the campaign for a cycle path along the Fosseway.
- 7 District Council report by Alison Coggins: Approval has been given for 2,300 homes in Cirencester. Publica was established in November which should bring savings of £1.9m per annum. There is no rise in council tax for 2018/19.
- 8 Finance:
  - 8.1 Approval for the expenditure for GAPTC training on March 20<sup>th</sup> for £327.45 and £33.00 for the hall hire in George Moore Centre, Bourton on the Water. There will be contributions from Blockley and Longborough Parish Councils who will pay their contribution when the final numbers are known. Proposed by Cllr Vigrass and seconded by Cllr Davis.
  - 8.2 Cheques Signed: Alexia Monroe, Clerk's salary January to March (cheque no.000070 to be dated 20/3/18); Alexia Monroe, owl box £19.99 (cheque no.000068); Bourton on the Water Parish Council, training room hire £33.00 (cheque 000069); GAPTC training £327.45 (cheque 000067). Proposed by Cllr Vigrass and seconded by Cllr Bowden.
  - 8.3 Discussion to approve purchase of a defibrillator (with a thermal jacket so no electricity source required) for Fenhill Close with a 100% National Lottery grant. Proposed by Cllr Vigrass and seconded by Cllr Davis. Cllr Davis to check if Mrs Helen Blight will be responsible for monthly checks.

- 8.4 The parish council needs to be declaring the Clerk's salary through HMRC. Proposal to appoint Gary Robinson of Alpha Accountancy Aberavon Limited at a cost of £150.00 per year to undertake payroll duties. Proposed by Cllr Vigrass and seconded by Cllr Davis.
- 8.5 The 100% grant application from the Transparency Fund from Gloucestershire County Council for a new computer, printer and security software has been submitted. Once the grant has been confirmed then it will be determined which equipment to buy.  
Decision to buy 'pay-as-you-go' mobile telephone to be the published contact number for the parish council. With a £10 initial start up. Proposed by Cllr Vigrass and seconded by Cllr Davis.  
Decision to apply for on-line banking and pay Clerk's salary monthly instead of quarterly. Proposed by Cllr Vigrass and seconded by Cllr Davis.
- 9 Planning: 17/03121/LBC and 17/03120/FUL Listed building consent and full application for alteration and conversion of existing barn to form ancillary at The Croft, Bourton on the Hill, *still to be decided*. New applications that need parish council decisions: Full application for Flood retention and surface water retention chamber (Retrospective) at Quarry Filling Station GL56 9AJ – 17/05122/FUL, *still to be decided*. Full application for proposed riding arena at Slade Barn, Bourton-On-The-Hill, GL56 9TE – 18/00305/FUL *still to be decided*. Discussion and decision to approve parish council views: proposed by Cllr Vigrass and Cllr Bowden.
- 10 Highways:
- 10.1 Discussion following a request for a disabled parking space to be painted on the road outside the Old School Hall, it was decided not to support the proposal as the parking space is more important for residents. Cllr Vigrass to reply to the Old School with an explanation. Proposed by Cllr Vigrass and seconded by Cllr Bowden.
- 10.2 The Clerk has a meeting with representatives of Longborough Parish Council to help kick start the Community Speed Watch programme.
- 10.3 Hillcrest bungalow construction site is causing concern about the condition of the road.
- 10.4 The owners of Hillcrest bungalow to be contacted as there no lavatory facilities on the site.
- 11 Correspondence received:
- 12 Urgent matters to report: The defibrillator is not working.
- 13 Dates agreed for 2018: April 9<sup>th</sup>, May 21<sup>st</sup> for Annual Meeting of the Parish and Parish Council Annual Meeting, July 9<sup>th</sup>, August 20<sup>th</sup> and December 10<sup>th</sup>.

**Meeting closed at 19:58pm**