

# Bourton on the Hill Parish Council

Minutes for the Parish Council meeting held on Monday August 20<sup>th</sup> 2018 at 6.30pm in The Old School Hall, Bourton on the Hill.

Present: Cllr Andy Vigrass (chairman), Cllr Liz Bowden, Cllr Peter Herbert, Cllr Angela Hay, and Cllr Tom Martin and the Clerk Alexia Monroe.

Members of the public: 1

1 Cllr Andy Vigrass welcomed councillors and accepted apologies from Cllr Mark Norton and Cllr Louise Davis.

2 Declaration of Councillors interests in items on the agenda: - None.

Minutes of the Meeting of the Parish Council held on July 2<sup>nd</sup> 2018 were agreed and signed by the chairman. Proposed Cllr Bowden and accepted unanimously.

3 Matters arising:

a. The annual public indemnity insurance was renewed with Aviva Insurance Ltd.

4 County Council and District Council reports: None

5 Finance:

6.1 Short report by the Responsible Finance Officer.

6.2 Cheques signed: Mark Penfold for mowing the verges (cheque no.000089) for £150.00. Proposed by Cllr Vigrass and accepted unanimously.

7 County and District Councillor's reports - none

8 Planning:

*18/01962/FUL* Full Application for alterations and additions, insertion of dormer windows to garage, single storey extension to rear of house and replacement of conservatory with new extension at Church House Rectory Lane. *Application withdrawn.*

*18/02638/FUL* Single storey timber orangery at 4 Chantry Gardens.

9 Highways: The Clerk to write to Highways about 1) permission for a bench opposite Fenhill Close, 2) The verges to be cut back by the Blockley turn as the signs are obscured.

10 The Help In Need Charity asked about the PC's steps to validate requests from them. No action needed.

11 Correspondence received: the Clerk had notified the councillors by email.

12 Urgent matters to report: a new bench will be bought for opposite Fenhill Close with an anonymous donation and confirmed with Highways.

13 The next Parish Council meeting will be on December 10<sup>th</sup>.

**The meeting closed at 7.00pm**