

Bourton on the Hill Parish Council

Minutes for the Parish Council meeting held on Monday December 10th 2018 at 6.33pm in The Old School Hall, Bourton on the Hill.

Present: Cllr Andy Vigrass (chairman), Cllr Liz Bowden, Cllr Peter Herbert, Cllr Angela Hay, Cllr Mark Norton and the Clerk Alexia Monroe.

Members of the public: 1

- 1 Cllr Andy Vigrass welcomed councillors and accepted apologies from District Councillor Alison Coggins, Cllr Tom Martin and Cllr Louise Davis.
- 2 Declaration of Councillors interests in items on the agenda: none
- 3 Minutes of the Meeting of the Parish Council held on August 20th 2018 were agreed and signed by the chairman. Proposed Cllr Herbert and accepted unanimously.
- 4 *No one chose to speak in accordance with Standing Orders.*
- 5 Matters arising:
 - 5.1 The application to the National Lottery fund for the defibrillator for Fenhill Close has been submitted and the answer expected in the new year.
- 6 District Council matters: The petition for the X-ray machine at Moreton Hospital was discussed.
- 7 Finance:
 - 7.1 Short report by the Responsible Finance Officer.
 - 7.2 The draft budget for 2019/2020 was proposed by Cllr Vigrass and accepted unanimously.
 - 7.3 Cheques signed: Mark Penfold for mowing the verges (cheque no.000093) for £75.00, Alexia Monroe Clerk's salary for September to December (cheque no.000094), Amanda Smith, Account Ability for payroll services £75 (cheque no.000095). Proposed by Cllr Vigrass and accepted unanimously.
- 8 Planning: There are no planning applications at present.
- 9 Highways: Decision to purchase a bench for bus stop opposite Fenhill Close. The Clerk to arrange the purchase and installation of The Lowther seat from Glasdon, which will be bought with funds from an anonymous donation.
- 10 Correspondence received: the Clerk had notified the councillors by email.
- 11 Urgent matters to report: The 'no parking' signs down Back Lane have been damaged again. The Clerk will replace them again.
- 12 Dates for the Parish Council meetings for 2019 were agreed.
Suggested March 4th, May 13th (annual meeting of the Parish Council and the Parish), July 8th, September 9th and December 9th.

The meeting closed at 7.12pm

Budget for 2019/2020

	2019/2020
Precept	£4760
Other income	£20
Millennium wood bench	£0
Bench by bus stop	£100
Audit Fees	£50
Contract Services	£1040
Dues & Subscriptions	£150
Donations	£500
Public indemnity Insurance	£185
Office expenses	£45
Defibrillator Cost	£250
Hall rental	£69
Wages	£2288
Payroll Expenses	£150
Website hosting	£120
TOTAL	£4947